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14<sup>th</sup> May 2026

Dear Councillor

You are hereby summoned to attend the **ANNUAL MEETING** of Mollington Parish Council to be held on **Thursday, 21<sup>st</sup> May 2026 at 7.30 pm at St. Oswald's Primary School, Mollington**, where the undermentioned business is to be transacted.

Yours faithfully

Mrs M Clough  
Parish Clerk and Responsible Financial Officer

## AGENDA

### 1. APPOINTMENT OF CHAIR

To appoint the Chair of Mollington Parish Council Business for the 2026/2027 Municipal Year

### 2. APPOINTMENT OF DEPUTY CHAIR

To appoint the Deputy Chair of Mollington Parish Council Business for the 2026/2027 Municipal Year

### 3. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

### 4. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

### 5. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 19<sup>th</sup> March 2026 be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). Minutes attached.

### 6. PUBLIC FORUM

To consider any questions raised by Members of the Public.

### 7. APPOINTMENT TO ROLES AND RESPONSIBILITIES

To appoint Members of the Parish Council to lead on the following matters:

- (i) Highways Matters
- (ii) Planning Matters
- (iii) Asset Register – to physically check the assets every September

### 8. ACCOUNTING AND GOVERNANCE STATEMENTS 2025-2026

To consider and approve the following documents (circulated with Agenda):-

- (i) **AGAR Statement of Exemption 2025-2026**
- (ii) **Section 1 - Annual Governance Statement 2025-2026**
- (iii) **Section 2 – Accounting Statements 2025/26**

To receive the following documents (circulated with Agenda):-

- (iv) **Annual Internal Audit Report 2025-2026**
- (v) **Detailed Internal Audit Report 2025-2026**

#### **9. GOVERNANCE 2026-2027**

To approve the following Governance Documents for 2026-2027 (Documents circulated):-

- (i) Standing Orders
- (ii) Financial Regulations
- (iii) Councillor Code of Conduct
- (iv) GDPR Policy
- (v) IT Policy
- (vi) Retention of Documents Policy
- (vii) Publication Scheme
- (viii) Risk Assessment
- (ix) Asset Register

#### **10. FINANCE AND BUDGET 2026-2027**

Report of the Clerk and Responsible Financial Officer circulated.

#### **11. HYPNET PROJECT**

Councillors Wells and Eardley to report on the Community Benefit Fund arising from the HYPNET project

#### **12. WARD COUNCILLOR'S BRIEFING**

To receive an update from Councillor Eardley on matters relating to the Parish.

#### **13. PLANNING**

The Parish Council to consider the following planning matters:-

- **New Planning Application/s**
  - (i) Councillor Wells to report on a potential planning application at Moss Bank.
  - (ii) Councillor Wells to report on a potential enforcement concern, regarding the trading of cars.
- **Planning Applications considered under the provisions of the Standing Orders**
  - (iii) **Reference Number:** 26/00837/FUL  
**Site Address:** 12 Overwood Avenue Mollington Chester CH1 6NH  
**Proposal:** Single storey porch, garage conversion and erection of two-storey rear extension.  
**The Parish Council did not submit any comments in relation to this application.**
  - (iv) **Appeal under Section 78**  
**Site Address:** Durlston, Grove Road, Lea by Backford, Chester, CH1 6LG,  
**Description of development:** Erection of a detached dwelling, with associated access  
**Application reference:** 25/00937/FUL  
**Appellant's name:** Mr & Mrs Titlow  
**Planning Inspector ref:** 6007749  
**Appeal reference:** 26/00036/REF  
**Appeal start date:** 13 April 2026  
**The Parish Council submitted its comments on 11<sup>th</sup> May 2026**

#### **14. NEIGHBOURHOOD PLAN**

The Parish Council to consider proposals by Councillor Wells to proceed with developing a Neighbourhood Plan. (Background document circulated).

#### **15. PLANS FOR 2026-2027**

Members to consider any Projects for 2026-2027.

**16. CIL REPORT 2025-2026**

Members to note that the Clerk has provided the statutory update report to Cheshire West and Chester Council, and has uploaded the report onto the website. (Report circulated).

**17. POLICE REPORT**

To note the report received from PC Barnett. (Report circulated)

**18. SCHOOL PARKING ON GRASS VERGE**

To receive an update from Councillor Wells and to agree the purchase of some appropriate posts to install on the grass verge outside the school, to prevent parking.

**19. URGENT ITEMS**

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

**20. DATES OF MEETINGS**

To approve the following dates for meetings of the Parish Council for the 2026-2027 Municipal Year (all to held at 7.30 pm at St. Oswald's Primary School, unless otherwise agreed)

- Thursday, 16<sup>th</sup> July 2026
- Thursday, 17<sup>th</sup> September 2026
- Thursday, 19<sup>th</sup> November 2026
- Thursday, 21<sup>st</sup> January 2027
- Thursday, 18<sup>th</sup> March 2027
- Thursday, 20<sup>th</sup> May 2027